

## HOUSE RULES – CNO SITTARD

### General / Behavior

1. Be respectful to each other.
2. The use or dealing of drugs and narcotics is not permitted at the shelter and/or outside areas such as the parking lot.
3. Aggressive and violent behavior is not allowed. If you are a victim of aggression, violence or sexually transgressive behavior, we advise you to report this to the location-manager and to report this to the police.
4. Swearing, discriminatory/sexist speaking or comments are not allowed.
5. Smoking is only allowed in the smoking area. Cigarettes must be deposited in the designated bins.
6. Discrimination on the grounds of religion, belief, political preference, race, gender, sexual orientation, or any other ground is not allowed.
7. You are not allowed to make noise. It must be quiet between 10 pm and 8 am, so that everyone can sleep undisturbed.
8. It is illegal to wear face coverings. For face-covering clothing, think of a burqa but also a balaclava.
9. You must always follow the instructions of the location-manager and follow the house rules. Failure to comply with this may have consequences for your stay at our location.
10. As a resident of the CNO in Sittard, you are obliged to physically report to the location **once a week**.
11. It is not permitted to consume alcohol at the location, nor is it allowed to store alcohol in your home.

### Fire regulations and calamities

10. You are not allowed to light an open fire (candles, incense, oil lamps, etc.).
11. You may only connect your mobile devices (telephone, laptop, tablets, etc.) to the power grid. For other equipment, request approval from the location-manager.
12. Never block self-closing and fire-resistant doors.
13. It is forbidden to tape fire detectors.
14. Never keep petrol, alcohol or other highly flammable substances in your living space.
15. Fire extinguishers may only be removed from their position in case of a fire.
16. Always keep corridors and escape routes clear.
17. When the fire alarm goes off, you must leave the building immediately. You wait outside in the parking lot for instructions from an employee and/or location manager.
18. Emergency doors should never be opened to exit. These may only be opened in case of emergency.

### Room and common areas

19. You may use the temporary accommodation. This room is only for you and your roommates. You are not allowed to let other people live in this. You may not make permanent changes (drill holes, paint walls, lay floors, etc.) to the living area or furniture. You are not allowed to bring your own furniture. For fire safety, you are not allowed to hang your own curtains or wall hangings. You must give employees access to your living space. This is necessary for mandatory room checks, maintenance or repairs.
20. Employees will only enter your room if there is a threat to safety and public health. It may happen that you move to another room or that another resident is placed in your living space. You are responsible for keeping your living space and the immediate

environment around the living space clean. You must keep your living space clean yourself. When you move, you must leave your living space clean. In that case, you are not allowed to take any goods from the reception location. We can report the disappearance of these goods to the police.

21. You and your housemates use the communal living rooms, kitchen, sanitary facilities and the outdoor area. To keep it pleasant for everyone, you must also clean up and clean the things you use yourself. You are jointly responsible for keeping the kitchens, toilets, shower rooms and other common areas clean. We ask you to take each other into account and to treat your fellow residents and spaces with respect.

**Children, pets and visitors**

22. You are responsible for the safety and actions of your children. If your children are not in school or childcare, you are responsible for supervising your children and expected to keep an eye on you children.

23. You are not allowed to have a pet unless you have written permission from the location-manager.

24. Visitors who do not live on site must report to reception upon arrival and sign out when departing. These must be registered in advance and are sent to security, otherwise access is not possible.

25. Visitors are welcome from 8 a.m. to 10 p.m. You are obliged to pick up your visitors at the reception. You are responsible that your visitors also adhere to the house rules.

**Responsibility**

26. We are not responsible for damage to or loss of your property, even if the damage is caused by co-occupiers or others. You are responsible for damage that you cause in or to the living space and/or inventory.

**Location rules**

27. The times of breakfast, lunch and dinner will be communicated through the information board.

28. The use of the washing machines and dryers may take place from 08:00 to 20:00 at the latest.

**Privacy**

29. It is prohibited to make photo, video or sound recordings of fellow residents, employees, visitors and other people present at the location without permission.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_